

District 6 Cancer Control Coalition
Grant Work Plan Outline

The District 6 Cancer Control Coalition will prioritize the following focus area identified in the 2010-2014 Indiana Cancer Control Plan:

Primary Prevention – Decrease cancer risk through lifestyle behavioral interventions

Contract Requirements

- Submit complete and accurate program reports by or before the due date.
- Attend all required training sessions and workshops, meetings, and participate in all required conference calls.
- Respond timely to data requests.
- Use the model policies provided by the Indiana Comprehensive Cancer Control Program.
- Notify the District 6 cancer control coordinator about new tobacco-free hospital policies, health care systems policies, school district policies, etc. Submit a copy of the new policy to the District 6 Cancer Control Coordinator.

Community Indicators

The contract deliverables under each indicator must be evident in the submitted work plan and specific outcomes must be demonstrated throughout and at the end of the contract period. For each community indicator there is a list of requirements, followed by a list of contract deliverables with their respective due dates.

Required Community Indicators: #1, #4

FOCUS AREA: Primary Prevention

COMMUNITY INDICATOR 1:

Extent of cessation systems change including the Indiana Tobacco Quitline (ITQL) throughout the community

Contract requirements for Indicator 1:

- Conduct follow-up meetings and phone calls, maintain relationships, and continue communication with Quit Now Indiana preferred network lists.
- Referencing the monthly ITQL service reports that the Tobacco Prevention and Cessation Commission at the Indiana State Department of Health distributes to partners, document the number of callers from your county that register for services with the ITQL.

Contract deliverables for Indicator 1:

- Increase the number of providers, employers, and organizations in your county that are part of the Quit Now Indiana Preferred Network. (TARGET NUMBER TBD). **DUE: QUARTERLY (June 30 & Sept 29, 2012)**
- Conduct face-to-face meetings and follow up with Quit Now Indiana Preferred Provider, Employer, and Organization Network members. Reference the Tobacco Treatment Detailing Guide. **DUE: QUARTERLY (June 30 & Sept 29, 2012)**
- Hold face-to-face meetings with the director of state and/or federally supported community health centers in your county to promote the Quit Now Indiana Preferred Provider Network and to develop an ongoing relationship. <http://www.indianapca.org/aboutchcs/sitesandmap.html> **DUE: QUARTERLY (June 30 & Sept 29, 2012)**
- Hold face-to-face meetings with health care providers that serve women of childbearing age and/or pregnant women and encourage them to promote the ITQL and the 10-call protocol for pregnant women. The target number is to be determined by coalition and is based on the Health Provider Assessment Form. **DUE: QUARTERLY (June 30 & Sept 29, 2012)**

COMMUNITY INDICATOR 2:

Proportion of health care providers and health care systems that have fully implemented the 2008 Clinical Practice Guideline for Treating Tobacco Use and Dependence

Contract requirements for Indicator 2:

- Conduct follow-up meetings and phone calls, maintain relationships, and continue communication with Quit Now Indiana preferred network lists.

Contract Deliverables for Indicator 2:

- Hold at least one educational workshop on tobacco treatment and systems change for health care providers.

Training should include the following components of the Clinical Practice Guideline for Treating Tobacco Use and Dependence:

- Provide health care institutions instruction on identifying tobacco users at each patient encounter. Assist health care providers in creating a new or improving an existing reminder system that specifically identifies tobacco users.
 - Identify reminder system responsibilities for appropriate health care personnel.
 - Provide training on effective methods of conducting brief interventions (Ask, Advise, & Refer) with tobacco users.
 - Assist facility in adopting a policy that requires patients to be informed about tobacco use treatment.
 - Educate on the state's Medicaid tobacco treatment benefits.
DUE: QUARTERLY (June 30 & Sept 29, 2012)
- Identify and educate a tobacco use treatment champion physician for the county.
DUE: June 30, 2012
 - Meet with IT (Information Technology) department to research options for embedding tobacco treatment into the EMR (electronic medical record) system.
DUE: Sept 29, 2012
 - Develop an integrated strategic plan for embedding tobacco treatment in different departments of a hospital/health care provider system. **DUE: Sept 29, 2012**

COMMUNITY INDICATOR 3:

Proportion of worksites that provide employer-sponsored tobacco cessation services and benefits for employees who use tobacco

Contract requirements for Indicator 3:

- Conduct follow-up meetings and phone calls, maintain relationships, and continue communication with Quit Now Indiana preferred network lists.
- Maintain a database of employers in the county that have implemented comprehensive tobacco-free workplace policies and/or offer cessation benefits for employees. Reference the ITQL Employer Toolkit and the Tobacco Treatment Detailing Guide.

Contract Deliverable for Indicator 3:

- Hold educational workshops on tobacco treatment and insurance benefits for employers. Include chambers of commerce and economic development groups.
DUE: QUARTERLY
- Identify and educate a champion employer to assist with tobacco use treatment and policy change in the community. **DUE: June 30, 2012**

COMMUNITY INDICATOR 4:

Proportion of comprehensive tobacco-free campus policies for hospitals, health care centers, mental health centers and clinics, and addiction treatment centers

Contract Deliverables for Indicator 4:

- Conduct at least one presentation per year on tobacco free health care campuses to decision-making bodies within a community health center, hospital, or other health care facility (i.e. Community Health Center Advisory Board or Governing Board, etc). **DUE: Sept 29, 2012**
- Upon passing a comprehensive campus-wide tobacco-free policy, conduct an implementation strategy meeting to offer resources including the ITQL and other tobacco treatment integration resources to health care facilities. **DUE: WITHIN FOUR WEEKS OF POLICY PASSING**

COMMUNITY INDICATOR 5:

Proportion of school districts with comprehensive tobacco-free policies

Contract Deliverables for Indicator 5:

- Conduct at least one presentation per year to the school board, school principals, and/or assistant principals on the importance of a comprehensive tobacco-free school district policy. **DUE: Sept 29, 2012**
- Upon passing a comprehensive district-wide tobacco-free policy, conduct an implementation strategy meeting with school administrators and offer resources including the ITQL and other tobacco treatment integration resources. **DUE WITHIN FOUR WEEKS OF POLICY PASSING**
- Nominate the school district for the Gary Sandifur Award (GSA) (<http://www.in.gov/isdh/tpc/files/GarySandifurWebBrochure.pdf>) 3 months or more after the school policy passes. Note: Please wait to submit the GSA application after a policy has passed and before it is implemented, or immediately after the policy is implemented. Allow time for community feedback so that all application questions can be answered fully and honestly. **DUE: AT LEAST 3 MONTHS AFTER SCHOOL POLICY IMPLEMENTATION**